



Wednesday, 20 September 2017

## **AUDIT COMMITTEE**

A meeting of **Audit Committee** will be held on

**Thursday, 28 September 2017**

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Tyerman (Chairman)

Councillor Bent

Councillor O'Dwyer

Councillor Stocks

Councillor Stringer

Councillor Barnby

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**A prosperous and healthy Torbay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207064**

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# AUDIT COMMITTEE AGENDA

1. **Apologies**  
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 6)  
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 26 July 2017.
3. **Declarations of interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**  
To consider any other items that the Chairman decides are urgent.
5. **Food Standards Agency Audit of Food Hygiene Service Delivery** (Pages 7 - 51)  
To receive the final audit report from the Food Standards Agency Audit of Food Hygiene Service Delivery. A copy of the Council's Food Service Plan is also attached to this agenda for Members reference.
6. **Treasury Management Mid-Year Review 2017/18** (To Follow)  
To consider the submitted report on the above.

- 7. Performance and Risk** (Pages 52 - 76)  
To consider the Performance and Risk Report for quarter one of 2017/2018 and identify areas which the Committee would like to investigate further.
- 8. The Annual Audit Letter for Torbay Council** (Pages 77 - 91)  
To note a report that summarises the key findings arising from the work Grant Thornton have carried out at Torbay Council for the year ended 31 March 2017.
- 9. Torbay Council Audit Committee Update - September 2017** (Pages 92 - 107)  
To note a report that provides an update on the progress Grant Thornton has made in delivering their responsibilities as the Council's external auditors.